



HOUSEKEEPING CHECKLIST FOR FIRE PREVENTION

General

- Are aisles free of equipment, raw material and scrap?
- Is equipment and machinery designed to allow easy cleaning and removal of waste?
- Are floors cleaned daily to prevent buildup of dust and waste?
- If smoking is permitted - are all designated smoking areas clearly marked with "No Smoking" signs posted in non-smoking areas?
- Are there non-combustible containers for smoking waste and are they regularly emptied?

Dust Control

- Are all surfaces (including beams, ceilings and hidden spaces) cleaned ensuring no surface has dust accumulation exceeding 1/8 in?
- Is access to dust collection areas restricted?
- Do all dust producing processes, such as wood sanding, have a dust collection system with spark detection?
- Is electrical equipment installed in dust collection areas listed/approved for Class II Division 1 use?

Trash

- Are trash containers emptied daily?
- Are trash containers with a capacity greater than 40gal made from non-combustible materials?
- Are trash containers used for packing materials stored outside, away from the building, in an area designated for such storage?
- Is trash separated by type and placed in non-combustible containers?

Flammable and Combustible Liquids

- Are drip pans under equipment cleaned daily?
- Are liquid-soaked rags and paper, used to clean equipment, disposed of daily separately from ordinary trash?
- Are flammable and combustible liquids covered when not in use?
- Are spills cleaned up promptly?